

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name John Foster
Job title Detention Officer Employee # 1980
Effective Date 05/09/19

Fire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement If so, whom?
Rate of Pay \$ _____

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion
From Position: Detention Officer To Position: CPI
Rate of Pay \$ 14.50 Rate of Pay \$ 15.75

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name Major Chuck McNeal Signature [Signature] Date 05/09/19

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for SOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department: Madison County Detention Center Employee Name: Ollie Bland
Job title: Detention Officer Employee #: 622
Effective Date: 06.19.2019

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____
Rate of Pay: _____
new position or replacement If so, whom?

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion
From Position: Detention Officer To Position: Detention Officer
Rate of Pay: \$ 14.50 Rate of Pay: \$ 15.50
One Year Raise

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name: Major Chuck McNeal Signature: [Signature] Date: 06.19.2019

Forward to Administration for Paperwork Processing

Administrative Paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County

Department: Detention Center

Employee Name: Zenta McGuaghay

Job title: Detention Officer

Employee #: 3449

Effective Date: 06.19.2019

Hire: Full-time Part-time Temporary Hourly Salaried
Position: _____
NEW POSITION or replacement If so, whom?

Rate of Pay: \$ _____

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion
From Position: Detention Officer
Rate of Pay: \$ 14.50

To Position: Detention Officer
Rate of Pay: \$ 15.50
One year Raise

Termination
 Death
 Dismissed
 Resigned
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Mayor Chuck McNeal

Signature: [Signature]

Date: 06.19.2019

Forward to Administration for Paperwork Processing

Administrative Paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for SOS Agency	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. - Detention Employee Name McNeal
Job title Jail Admin. Employee ID # 3429
Effective Date 7-7-19

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Jail Admin. To Position: Jail Admin.
Rate of Pay \$ 2,143.42 per pay period Rate of Pay \$ 2,194.95 per pay period

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 6-19-19

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison Co So Employee Name Kacey McCrory
Job title Dispatcher Employee SS # New Hire
Effective Date 7-9-19

Hire

Full-time Part-time Temporary Hourly Salaried

Position: Dispatcher new position or replacement if so, whom? Kaitlin Wagner

Rate of Pay \$16.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 6/24/2019

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Leslie LaCour
 Job title Deputy Employee SS # _____
 Effective Date July 1, 2019

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____
 Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: Office Administrator To Position: Director of Administration
 Rate of Pay \$ 28.21 Rate of Pay \$ 29.90

Termination

Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date _____

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

P.O. Box 113
Canton, MS 39046-0113

Kay Pace

Tax Collector
Madison County

Canton: 601-859-5226
Flora: 601-879-9537
Ridgeland: 601-856-4472
Toll Free: 800-428-0584

Canton Fax: 601-859-0322
Ridgeland Fax: 601-898-0731

Office: Tax Collector Employee Name: Lillie Sims Jobe
Job title: Deputy Collector Employee SS #: _____
Effective Date: 7-1-2019

Hire

Full-time Part-time Temporary Hourly Salaried
replacement new position

Rate of Pay \$ 15.39

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Kay Pace Signature: [Signature] Date: 6-14-19

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____